

## **Short Instructions For Running Sample Password Tests**

If you have any questions or experience any problems please email the Password Team at [support@englishlanguagetesting.co.uk](mailto:support@englishlanguagetesting.co.uk).

### **To run a sample Password test**

- Start Internet Explorer and navigate to the Password login page at [passwordplatform.englishlanguagetesting.co.uk](http://passwordplatform.englishlanguagetesting.co.uk).
- Press the F11 function key so that Internet Explorer fills the entire screen.
- Enter the login and password you have been sent and click on login.
- Once you have finished the test, press the F11 function key to return the screen to its usual size.
- If you are running a two-part test (such as a sample Password Skills test) repeat the steps above to access the second part of the test.
- If you are running a sample test which includes the Password Speaking test module you will need Adobe Flash to be installed on your PC.

### **Accessing sample Password results**

- Go to the Password website [englishlanguagetesting.co.uk](http://englishlanguagetesting.co.uk).
- Click on "Partners".
- Click on "Results Area". The Password login page will appear.
- Enter the results login and password you have been sent (these are different from the login and password you used to run a test) and click on "login".
- Search for the results you want by using the date range etc. fields, then click on "SEARCH" (you can also download the results into a spreadsheet).
- Your Password test results will appear on the screen.
- Click on the  icon under "View Record" to see detailed test module results.